



Information for Registered Vendors/Exhibitors

The NEOHUA office **MUST** have the name of any vendor who is attending. We will be providing this list to MGM prior to the event. Anyone not included on the list will not be permitted to enter.

All vendors **MUST** have a valid photo ID. If you do not have a photo ID you will not be permitted to enter.

Any packages sent to MGM for the event need to be cleared by our contact there and notified in advance or the shipment will be refused- no exceptions.

All vendors will need to bring a 6 ft tablecloth for your table.

Vendor load in time is stringent with Security. We have assigned a Security Officer for vendor load in from 10:30 am - 4:00 pm on 06.23.20. MGM will not be opening up the BOH/Load In/Out doors until the event adjourns on 06.24.20. At Load Out, the vendors are able to bring their car around for Load Out after the event adjourns- this is safety for our property.

At conclusion of the event- any materials, trash can be disposed of at our property. All boxes must be broken down and any leftovers must be disposed of at trash cans in designated areas.